

Application for a licence to hire out horses



Please complete all the questions in the form.
If you have nothing to record, please state "Not applicable" or "None"

Standard applicant profile section 1

1	Reference number	
1.1	System reference Number (if known)	
1.2	Your reference (if known)	

2a	Agent					
2.1	Are you an agent acting on behalf of the applicant	Yes		No		If no, go to 3.1
2b	Further information about the Agent					
2.2	Name					
2.3	Address					
2.4	Email					
2.5	Main telephone number					
2.6	Other telephone number					

3	Applicant details	
3.1	Name	
3.2	Address	
3.3	Email	

3	Applicant details					
3.4	Date of birth:					
3.5	Main telephone number					
3.6	Other telephone number					
3.7	Are you applying as a business or organisation, including a sole trader	Yes		No		
3.8	Are you applying as an individual	Yes		No		

4a	Applicant Business					
4.1	Is your company registered with companies house	Yes		No		If no, go to 4.3
4.2	Registration Number					
4.3	Is your business registered outside the UK					
4.4	VAT Number					
4.5	Legal status of the business, explain?					
4.6	Your position in the business					
4.7	The country where your head office is located.					
4b	Business Address – This should be your official address – The address required of you by law to receive all communication					
4.8	Building name or number					
4.9	Street					
4.10	District					
4.11	City or Town					
4.12	County or administrative area					

4a	Applicant Business	
4.13	Postcode	
4.14	Country	

1	Type of Application				
1.1	Type of Application	New		Renewal	If new, go to 1.3
1.2	Existing licence number				
	Further information about the business				
1.3	Please give details of the types of activity				

2	Establishment to be licensed				
2.1	Name of premises/trading name				
2.2	Address of premises				
2.3	Telephone number				
2.4	Email address				
2.5	Is the establishment open throughout the year?	Yes		No	
2.6	When is it normally open?				
2.7	Do you have planning permission for this business use? When was this granted?	Yes		No	Granted

3	Accommodation and facilities	
	Please describe the accommodation available for horses:	
3.1	Stalls (please give the number)	
3.2	Boxes (please give the number)	
3.3	Covered yard (please give dimensions)	
3.4	Open yard (please give dimensions)	
	Please describe the land available for:	
3.5	Grazing	
3.6	Instructing or demonstrating	

3.7	Exercise	
Please describe the accommodation available for:		
3.8	Forage and bedding	
3.9	Equipment and saddlery	
Please describe the arrangements in place for:		
3.10	Water supply and watering horses	
3.11	Disposal of animal waste	
3.12	Protection of horses in event of a fire, and fire precautions	

4a	Horses	
4.1	How many horses are kept under the terms of the Act at the present time?	
4.2	How many horses is it intended to keep under the terms of the Act during the year?	
Please provide details of all the horses currently kept at Schedule 1 of this form.		

5	Management of the establishment	
5.1	Name & Address of the manager/person with direct control of the establishment	
5.2	Does the manager have any of the following certificates? (tick all that apply)	
	Assistant Instructor's Certificate of the British Horse Society	
	Intermediate Instructor's Certificate of the British Horse Society	
	Instructor's Certificate of the British Horse Society	
	Fellowship of the British Horse Society	
	Fellowship of the Institute of the Horse	
	Other, please provide information	

5.3	Please give details of the manager's experience in the management of horses				
5.4	Does a responsible person live at the establishment?	Yes		No	
5.5	What are the arrangements in the event of an emergency?				
5.6	Will a person who is under 16 years of age be left in charge of the establishment at any time?	Yes		No	
5.7	Will a responsible person (of 18 years or over) provide supervision at all times while horses from the establishment are used for riding instruction or are hired out for riding (except in the case of the hirer being competent to ride without supervision)?	Yes		No	

6	Veterinary surgeon				
6.1	Name of usual veterinary surgeon				
6.2	Company name				
6.3	Address				
6.4	Telephone number				
6.5	Email address				

7	Public liability insurance			
7.1	Do you have public liability insurance?	Yes/No	If no, go to 7.10	
7.2	Please provide details of the policy			
7.3	Insurance company			
7.4	Policy number			
7.5	Period of cover			
7.6	Amount of cover (£)			

Does this policy:						
7.7	Insure against liability for any injury sustained by those who hire a horse from you for riding and those who use a horse in the course of receiving instruction in riding, provided by you in return for payment?	Yes		No		If yes to all, go to 8.1
7.8	Insure against liability arising out of such hire or use of a horse?	Yes		No		
7.9	Insure such hirers or users in respect of any liability which may be incurred by them in respect of injury to any person caused by, or arising from, such hire or use?	Yes		No		
7.10	Please state what steps you are taking to obtain such insurance					

8 Disqualifications and convictions						
Has the applicant, or any person who will have control or management of the establishment, ever been disqualified from:						
8.1	Keeping a pet shop?	Yes		No		
8.2	Keeping a dog?	Yes		No		
8.3	Keeping an animal boarding establishment?	Yes		No		
8.4	Keeping a riding establishment?	Yes		No		
8.5	Having custody of animals?	Yes		No		
8.6	Has the applicant, or any person who will have control or management of the establishment, been convicted of any offences under the Animal Welfare Act 2006?	Yes		No		
8.7	Has the applicant, or any person who will have control or management of the establishment, ever had a licence refused, revoked or cancelled?	Yes		No		
8.8	If yes to any of these questions Please provide details,					

9	Additional details	
	Please check local guidance notes and conditions for any additional information which may be required	
9.1	Additional information which is required or may be relevant to the application	

Schedule 1 – Horse Details

	Name of horse	Description including size	Sex	Age	Horse passport number	Purpose for which horse is kept	Age range of people who ride this horse
Horse 1							
Horse 2							
Horse 3							
Horse 4							
Horse 5							
Horse 6							
Horse 7							
Horse 8							
Horse 9							
Horse 10							
Horse 11							
Horse 12							
Horse 13							

	Name of horse	Description including size	Sex	Age	Horse passport number	Purpose for which horse is kept	Age range of people who ride this horse
Horse 14							
Horse 15							
Horse 16							
Horse 17							
Horse 18							
Horse 19							
Horse 20							
Horse 21							
Horse 22							
Horse 23							
Horse 24							
Horse 25							
Horse 26							
Horse 27							

Standard declaration section

1	Model Licence Conditions & Guidance	
	All applicants to tick that they have read the applicable model licence conditions and guidance	
1.1	Selling animals as pets	
1.2	Providing or arranging boarding for cats or dogs	
1.3	Exhibition of animals	
1.4	Hiring out horses	
1.5	Breeding dogs	

2	Additional Information	
	Please attach the following Information and tick once completed:	
2.1	A plan of the premises	
2.2	Insurance policy	
2.3	Written operating procedures to include emergency plan, staff training policy	
2.4	Risk Assessments (including Fire)	
2.5	Management of the following – feeding, cleaning, transportation, disease control, health and welfare, death or escape	
2.6	Qualifications	
2.7	Training/experience records	

3	Declaration	
3.1	This section must be completed by the applicant. If you are an agent please ensure this section is completed by the applicant.	
3.2	I am aware of the provisions of the relevant Act and model licence conditions. The details contained in the application form and any attached documentation are correct to the best of my knowledge and belief. It is an offence to give false information.	
3.3	Signing this box indicates you have read and understood the above declaration	Signature: _____
3.4	Full Name	
3.5	Capacity	
3.6	Date	

Notes – Persons who may not apply for a licence

1. A person who has at any time held a licence which was revoked under regulation 15 of these Regulations.
2. A person who has at any time held a licence which was revoked under regulation 17 of the Animal Welfare (Breeding of Dogs) (Wales) Regulations 2014(a).
3. A person who has at any time held a licence which was revoked under regulation 13 of the Welfare of Wild Animals in Travelling Circuses (England) Regulations 2012(b).
4. A person who is disqualified under section 33 of the Welfare of Animals Act (Northern Ireland) 2011(c).

5. A person who has at any time held a licence which was revoked under regulation 12 of the Welfare of Racing Greyhounds Regulations 2010(d).
6. A person who is disqualified under section 34 of the Act.
7. A person who is disqualified under section 40(1) and (2) of the Animal Health and Welfare (Scotland) Act 2006(e).
8. A person who is disqualified under section 4(1) of the Dangerous Dogs Act 1991(a).
9. A person who is disqualified under Article 33A of the Dogs (Northern Ireland) Order 1983(b).
10. A person who is disqualified under section 6(2) of the Dangerous Wild Animals Act 1976(c) from keeping a dangerous wild animal.
11. A person who is disqualified under section 3(3) of the Breeding of Dogs Act 1973(d) from keeping a breeding establishment for dogs.
12. A person who is disqualified under section 4(3) of the Riding Establishments Act 1964(e) from keeping a riding establishment.
13. A person who is disqualified under section 3(3) of the Animal Boarding Establishments Act 1963(f) from keeping a boarding establishment for animals.
14. A person who is disqualified under section 5(3) of the Pet Animals Act 1951(g) from keeping a pet shop.
15. A person who is disqualified under section 1(1) of the Protection of Animals (Amendment) Act 1954(h) from having custody of an animal.
16. A person who is disqualified under section 4(2) of the Performing Animals (Regulation) Act 1925(i).
17. A person who is disqualified under section 3 of the Protection of Animals Act 1911(j) from the ownership of an animal.

**The Animal Welfare (Licensing of Activities Involving Animals)
(England) Regulations 2018**

Re: APPLICATION FOR LICENCE Hiring Out Horses

Form of Agreement to Pay Veterinary Surgeon Fees

To: Licensing Department
South Holland District Council
Council Offices
Priory Road
SPALDING
Lincolnshire
PE11 2XE

Further to my application for a licence Hiring Out Horses Establishment at:

I/We understand that the Council will appoint a Veterinary Surgeon, who they consider to be competent, to inspect the premises where the animal(s) is/are proposed to be held.

I/We agree to pay the fees rightfully incurred in connection with my application.

Signature(s)

.....

Full Name(s)

.....

Date