

# Smoke-free Information

for Hackney Carriage and Private Hire  
Licence Holders and Operators



South Holland Council, Council Offices, Priory Road, Spalding, Lincs PE11 2XE

**All Hackney Carriages, Private Hire Vehicles and Operator's Booking Offices are required to be smoke-free.  
N.B. Your licensed vehicle must be smoke-free at all times even when not carrying passengers!**

You may also want to take these supportive measures:

Remove ashtrays.

Provide your staff and customers with support to quit smoking.

Ensure that your staff and customers know where they can legally smoke if they choose to.

## **Who is going to enforce the smoke-free regulations?**

Authorised Officers of the District Council have enforcement powers but it is expected that you will enforce the ban in your own premises/vehicles.

## **Penalties for smoking in smoke-free places**

Anyone who smokes in a smoke-free place will be committing an offence and can be given a **fixed penalty fine of £50**.

## **Penalties for allowing smoking in smoke-free places**

Proprietors of businesses failing to prevent smoking in a smoke-free premises or vehicle can get a fine of **up to £2,500**.

## **How do I develop a smoke-free policy?**

You may want to develop a policy for your staff. Effective smoke-free policies:

Acknowledge the right of employees to work in a smoke-free environment.

Are concise and simple to understand.

Identify the members of management and staff who have responsibility for the implementation of the policy.

Identify the outside areas under your control where people can smoke; (no indoor smoking areas).

Provide information on how to obtain help to quit smoking.

Include a consultation with members of staff.

You will need to decide how to deal with non-compliance with your smoke-free policy and how the policy fits within your existing health and safety policy as well as discipline policies.

## **Useful Websites**

[www.smokefreeengland.co.uk](http://www.smokefreeengland.co.uk)

[www.smokefreenorfolk.gov.uk](http://www.smokefreenorfolk.gov.uk)

For the latest smoke-free information from the Council visit our website at: [www.sholland.gov.uk](http://www.sholland.gov.uk)

E-mail your enquiries to: [healthandsafety@sholland.gov.uk](mailto:healthandsafety@sholland.gov.uk)

To speak to an officer, or to arrange an advisory visit telephone: **01775 761161**.