

Pre-Application Advice Request Form

0800 689 3512

www.ehcuk.co.uk

ehc@breckland-sholland.gov.uk

Ref no. (Office use only)	
Name	
Address	
Email Address	
Contact telephone no.	
Business Name	
Business Address	

Nature of enquiry	
Have you had contact with the Council previously in relation to this enquiry? If yes, please provide details	YES <input type="checkbox"/> No <input type="checkbox"/>
Preferred method of payment	Card <input type="checkbox"/> Bank Transfer <input type="checkbox"/>
<p>Declaration</p> <p>By completing this form, I accept that:</p> <ol style="list-style-type: none"> 1) The final decision is made by Council Members or under delegated authority after the application has been submitted and been subject to a consultation period. You should therefore be aware that the council's officers are unable to give any guarantees about the decision that will be made in relation to applications. 2) This service only applies to pre-application assistance therefore ceases to apply once the application is submitted. 3) The council will not deal with your request for assistance until we receive payment. 4) A new case officer (i.e. different from the officer providing pre-application advice) will be assigned once you have submitted your licensing application. 5) The confidentiality of information provided to the council cannot be guaranteed because it is subject to the provisions of the Freedom of Information Act and the council may be obligated to disclose information about pre-application assistance requests and the advice that we have provided unless a statutory exemption applies. 	

Please send completed forms to:-

ehc@breckland-sholland.gov.uk

or

EHTC
 Elizabeth House
 Walpole Loke
 Dereham
 Norfolk, NR19 1EE



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 Priory Road
 Spalding
 Lincolnshire, PE11 2XE