

Account Ref :

Property Ref :

Date of Issue:

Address Of Property

1. Full name(s) of householder(s) (i.e persons who will be liable for the Council Tax)

Title	Forenames	Surnames

2. a) Are you living in the above property? Yes No

3. a) On what date did you move furniture into this property? _____

b) On what date did you start living in the property? _____

c) How many people aged 18 or over live in the property? _____

d) Please give your previous address? _____

4. a) Is the property furnished Yes No

If Yes, on what date did you move the furniture in? _____

b) If No, please give your current address: _____

5. a) Are you the owner of the property? Yes No

If Yes, on what date was the purchase completed? _____

If No, please give the owner's name and current address or details of any managing agent:

b) On what date did the previous occupiers vacate? _____

c) Please give the previous occupiers' forwarding address: _____

Declaration

I declare that all information given on this form is correct to the best of my knowledge.

Signature _____

Full Name _____ (Please Print Name)

Date _____

Daytime Tel No _____

Email _____

If after you have returned this form, there are any changes to the information, please inform the Council Tax office.

Further information on how to reduce your Council Tax can be found on the website www.sholland.gov.uk

We have a duty to protect the public funds we administer and we may use the information you have given us to help prevent and detect fraud. We may also share this information with other public bodies responsible for auditing or administering public funds.

If you deliberately provide false information or fail to give prompt notification of a change of circumstances you could be prosecuted or receive a financial penalty under The Council Tax Reduction Schemes (Detection of Fraud and Enforcement) (England) Regulations 2013.