

Building Regulation Application Form Commercial

The Building Act 1984
The Building Regulations 2000 (as amended)

Form No: BC1A



This form should be completed by the person (or his/her agent) who intends to carry out building work. If the form is unfamiliar please read the Guidance Notes or contact the office overleaf.

PLEASE TYPE OR USE BLOCK CAPITALS.

This submission is a **Full Plans** **Application** **Regularisation**

Please tick only one box

1. Applicant details (see note 1)		2. Agent details (if applicable)	
Name:		Name:	
Address:		Address:	
Postcode:		Postcode:	
Tel:		Tel:	
Fax:		Fax:	
e-mail:		e-mail:	
3. Location of building or land to which the work relates:		4. Description of Proposal (see note 4)	
Address:			
Postcode:			
Is the proposed work subject to Partnering Scheme?		YES <input type="checkbox"/>	NO <input type="checkbox"/>
5. Use of Buildings			
For new buildings or extensions please state use:			
For existing buildings, please state use:			
6. Builder Details			
Name:		Fax:	
e-mail:		Mobile:	
7. Extension of Time (see note 8)		Conditions (see note 7)	
If it is not possible to give a decision within the prescribed period, do you consent to an extension of time? YES <input type="checkbox"/> NO <input type="checkbox"/>		Do you consent to the plans being passed subject to conditions where appropriate? YES <input type="checkbox"/> NO <input type="checkbox"/>	
8. Fire Safety (see note 5)			
Is the building currently used or intended to be used as a building to which the Regulatory Reform (Fire Safety) Order 2005 applies?		YES <input type="checkbox"/>	NO <input type="checkbox"/>
9. Notice			
<p>a. Unless agreed otherwise schemes exceeding one years duration may be subject to additional charge.</p> <p>b. Applicants/contractors requesting additional inspection not covered by the basic charge may be subject to additional charges.</p> <p>c. If it is necessary to engage a consultant to provide specialist advice in relation to a particular aspect of the building work the cost incurred can be recovered from the applicant.</p> <p>d. The applicant will be responsible for all subsequent charges unless otherwise stated; any changes in responsibility for payment of these charges following invoicing will incur an additional charge of £50. If the applicant isn't responsible, please state who will be:</p> <div style="border: 1px solid black; height: 20px; width: 100%; margin-top: 5px;"></div>			

10. Charges (see guidance note on charges)	Total No.	Income Code	Charges	
			£	p
Extension and new build floor area not exceeding 40m ²		210-09318-0000		
Floor area exceeding 40m ² but not exceeding 100m ²		210-09318-0000		
Floor area exceeding 100m ² but not exceeding 200m ²		210-09318-0000		
The installation of any fitting or other works ancillary to the building of an extension		210-09318-0000		
Window replacement and New Shop front(s) (Non competent person scheme) Per installation up to 20 windows		210-09318-0000		
Per installation over 20 windows		210-09318-0000		
Alterations not described elsewhere including structural alterations and installation of controlled fittings				
Estimated cost up to £5,000		210-09318-0000		
Estimated cost exceeding £5,001 up to £25,000		210-09318-0000		
Estimated cost exceeding £25,001 up to £50,000		210-09318-0000		
Estimated cost exceeding £50,001 up to £100,000		210-09318-0000		
Estimated cost exceeding £100,001 up to £150,000		210-09318-0000		
Installation of a Mezzanine floor up to 500m ²		210-09318-0000		
Office or shop fit out Floor Aream ²		210-09318-0000		
Charge agreed with South Holland building control if not stated above		210-09318-0000		
Total			£	

11. Statement		
This notice is given in relation to the building work as described, is submitted in accordance with Regulation 12 (2) (a)/(b) or 21(3) and is accompanied by the appropriate charges. I understand that further charges may be payable by the applicant following the first inspection.		
Name:	Signature:	Date:
Cheques should be made payable to South Holland District Council		

Please note that if work is not commenced, the application ceases to have effect on the expiry of three years from the date of submission.

If you are acting as the agent please ensure you have notified your client that additional charges may be payable following the first site inspection.

In the case of you or your agent withdrawing the submission any refund will be subject to an administration charge equal to our hourly rate.

Electronic Notification

Wherever possible we will issue correspondence and notices electronically. Please indicate how you would prefer to receive information by selecting one of the following:-

I do not agree to receive information electronically

I agree to receive information electronically

This form should be completed and submitted to:

Building Control
Council Offices
Priory Road
Spalding
Lincolnshire
PE11 2XE

Contact Details

Tel: 01775 764447/764465
Fax 01775 762937
E-mail: bcadmin@sholland.gov.uk
Website: www.sholland.gov.uk

Data Protection - Please note that information given on this form will be recorded on computer, and is subject to the provisions of the Data Protection Act, and the terms of the Council's registration.

These notes are for general guidance only. For full details, see Regulation 14 of the Building Regulations 2000 and, in respect of charges, the current Building (Local Authority Charges) Regulations 2010.

A separate application may be required for permission under the Town and Country Planning Acts.

1. The applicant is the person on whose behalf the work is being carried out, for example the building's owner.
2. If you propose to erect a new building or extension, you must send the following in with the application form:
 - a block plan (scale at least 1:1250) showing
 - the size and position of the building, or the building as extended, and its relationship to the adjoining boundaries.
 - the boundaries of the curtilage of the building, or the building as extended, and the size, position, and use of every other building or proposed building within that curtilage;
 - the width and position of any street on or within the boundaries of the cartilage of the building or the building as extended;
 - provision for the drainage of the building or extension;
 - plans and sections of proposed and existing buildings defining the proposed work, to a scale of at least 1:100; or if the building is so extensive as to make a smaller scale necessary, at least 1:200;
3. If you propose to erect the building or extension over a Public sewer or drain shown on the map of sewers, provide details of the precautions to be taken. We will need to consult with Anglian Water in these circumstances.
4. LABC (Local authority building control) Services provides a partner Authority Scheme, If this proposal is to use the Partnering Scheme please answer YES and provide further details including the name of the partner Authority.
5. Premises currently designated for the purpose of the Regulatory reform (Fire Safety) Order 2005 are:
 - offices and shops;
 - sleeping accommodation;
 - educational premises;
 - large places of assembly;
 - open air events and venues;
 - transport premises and facilities;
 - factories and warehouses;
 - residential care premises;
 - small and medium places of assembly;
 - theatres, cinemas & similar premises;
 - health care premises;

This does not apply to domestic premises, however, common areas of flats fall under the above legislation.

6. Subject to certain parts of the Public health Act 1936 owners and occupiers of premises are entitled to have their foul and surface water drains and sewers connected to the public sewers, where available. Special arrangements apply to trade effluent discharge. If you want to make either of these connections you must give at least 21days notice to Anglian Water as the sewerage authority.
7. Section 16 of The Building Act provides for plans to be passed subject to conditions. The conditions may specify modifications to the deposited plans or require further plans to be deposited, or sometimes both.
8. Local authorities must give a decision within five weeks from the date of submission: we normally achieve this. However we sometimes have to extend the period, with agreement, to two months from the date of deposit.