

Community Safety and Enforcement Privacy Notice

What this Privacy Notice covers

Your privacy is very important to South Holland District Council.

South Holland District Council is the Data Controller responsible for the personal information you may provide in relation to the investigation and enforcement of anti-social behaviour and environmental crime.

Our Data Protection Officer, Mark Stinson, can be contacted by phone on 01775 761161, via email: Legal.Team@breckland-sholland.gov.uk or by writing to us at Legal Services, South Holland District Council, Priory Road, Spalding, Lincolnshire, PE11 2XE.

Why we need your personal data

Your information will be used to investigate anti-social behaviour and environmental crime. The legal basis for processing your data is Article 6(e) of the General Data Protection Regulations. The Anti-Social Behaviour, Crime and Policing Act 2014, The Environmental Protection Act 1990, The Crime and Disorder Act 1998 and the Dogs Fouling of Land Act 1996 provides the council with the power to investigate and prosecute offences of anti-social behaviour and environmental crime.

How your data is used

The council has the power to investigate reports of anti-social behaviour and environmental crime. When taking a report the following details may be asked for:

- your name
- your address
- contact details
- details of how your complaint and how it affects you
- any vulnerabilities you may have
- notes about any relevant circumstances that you have told us about
- other occupants in your home.

We use this information to inform our decisions around the investigation, to keep in contact with you throughout the investigation and to ensure that you have relevant support.

We would not share your information with the subject of your complaint without your expressed permission and only when it is crucial to the case. If you agree to provide a statement or attend court it is likely that your information and/or identity will be made available to the subject of the complaint. This will be discussed with you before the information is provided.

Additionally you may contact the Community Safety and Enforcement Team for support or information about safeguarding or if you wish to report or are a victim of Hate Crime or Domestic Abuse. In these circumstances it may be necessary for us to share details with safeguarding partners and/or the police to keep you or others safe.

Your personal data will not be shared with others without your consent, unless they are processing this on our behalf, or because we are legally required to, for example for the prevention and detection of crime.

The Public Protection and Anti-Social Behaviour Team has a number of Information Sharing Agreements with partner agencies such as Lincolnshire Police, Members of the Safer Lincolnshire Partnership and support agencies such as Addaction and P3.

It may be necessary in some cases for us to share your information with our partners to ensure that your case is dealt with in the most appropriate way. Where information is shared, it is done in accordance with our Information Sharing Agreements, which ensures that your information is shared, stored and deleted in accordance with the legal requirements.

How long the information is kept for

Information will be kept for a period of six years unless legal action has been taken through to the courts when data would be then be held for 10 years.

Your rights

You have the right to access your data and correct any inaccuracies. For further details of your rights please contact the Data Protection Officer or go to our website for a more detailed explanation www.sholland.gov.uk.

Please visit www.sholland.gov.uk/privacy to view our full privacy policy.