

HOUSEHOLDER DEVELOPMENT
Please complete this form to find out
if you need **PLANNING PERMISSION**



Name :
Address :

Postcode : Telephone Number :
E-Mail Address :

Address where work is to be carried out :

Description of Work :

Signed : Date :

We can give you free informal advice (within 15 working days) on whether you will need to apply for planning permission for the work you want to do.

However, if you need a legal notice you should apply for a Section 191 Certificate of Lawful Use or Development for which you will need to pay a fee. Please ask at reception for a form or advice.

This form is for planning permission only, advice about Building Regulations can be obtained from Building Control Section. Telephone : 01775 761161 – Fax : 01775 762937.

ABOUT YOUR HOME

1 Year property was built (if known)

2 Has it been extended since it was first built

Yes No

If YES
What are the **external** sizes of the previous extension(s) (including conservatories and porches). (Please state in metres)

Extension (eg bedroom)	Length	Width	Height		
			to ridge	to eaves	if flat roof

3 Have there been any outbuildings (garages, sheds, etc) erected since it was first built?

Yes	No
<input style="width: 60px; height: 25px;" type="checkbox"/>	<input style="width: 60px; height: 25px;" type="checkbox"/>

If YES

What are the **external** sizes of the existing outbuilding(s). (Please state in metres).

Outbuilding(s) (eg Garage)	Length	Width	Height		
			to ridge	to eaves	if flat roof

Are any of these outbuildings within 5 metres of your dwelling?

Yes	No
<input style="width: 60px; height: 25px;" type="checkbox"/>	<input style="width: 60px; height: 25px;" type="checkbox"/>

4 Will the erection of the new building require any trees to be felled?

Yes	No
<input style="width: 60px; height: 25px;" type="checkbox"/>	<input style="width: 60px; height: 25px;" type="checkbox"/>

ABOUT THE NEW WORK

What is the size of the new extension/outbuilding, (Please state in metres)

Length	Width	Height to Ridge	Height to Eaves	Height if Flat Roof

Running a Business from Home

A formal letter should be submitted to the Planning Department detailing the following : the use, the rooms/buildings to be so used; number of employees, estimated daily visitors (including customers/deliveries/outworkers); hours to be worked; machinery/equipment to be used (excluding telephone/computer/fax); any additional information you may wish to bring to the attention of the Local Planning Authority.

Please return to :

South Holland District Council, Planning & Development Services, Council Offices,
 Priory Road, Spalding, Lincolnshire, PE11 2XE

Telephone: 01775 761161 – Extension: 4562/4692

Fax: 01775 710772

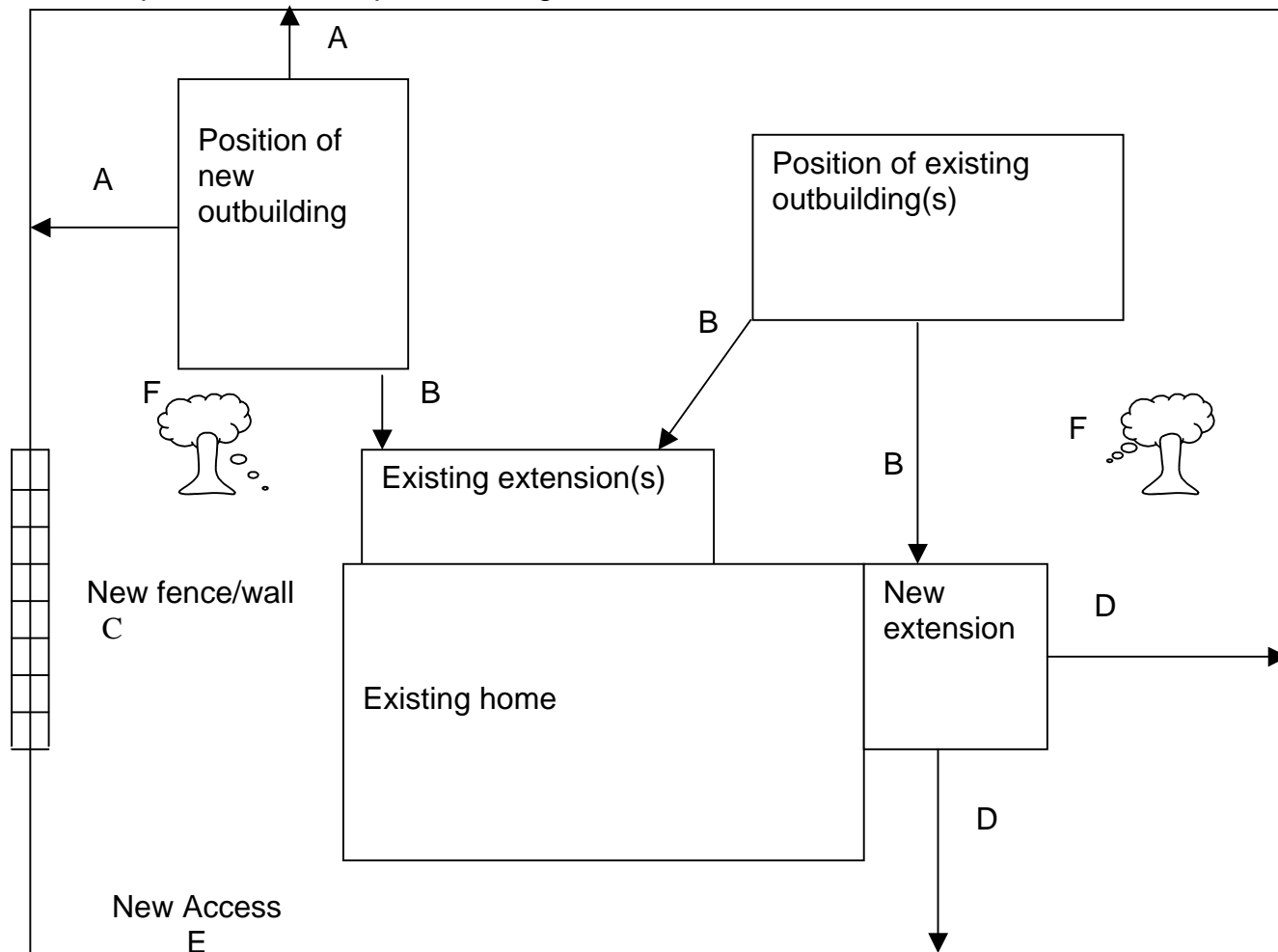
Your Sketch Plan – see Example overleaf



- A Show distance between new outbuilding and the property boundaries.**
- B Show distance between new outbuilding/extension and the existing home.**
- C Position and height of boundary fence/wall (if one is proposed).**
- D Show distance between new extension and the property boundaries.**
- E Position of new access (if one is proposed).**
- F Position of any trees that may be affected.**

Sketch Plan - Example

Please provide a sketch plan showing all the details shown below:



----- Indicate road/footpath -----

- A** Show distance between new outbuilding and the property boundaries.
- B** Show distance between new outbuilding/extension and the existing home.
- C** Position and height of boundary fence/wall (if one is proposed).
- D** Show distance between new extension and the property boundaries.
- E** Position of new access (if one is proposed).
- F** Position of any trees that may be affected.