

ENVIRONMENTAL PROTECTION ACT 1990

RECORD OF NUISANCE COMPLAINTS

This is a form provided by the Environmental Protection Team in connection with your complaint to enable you to keep a regular account of the nuisance. It is essential that you keep an accurate record for one month of the dates, times and duration, and also giving a description of its nature and the extent of nuisance it causes you in the reasonable occupation of your premises.

Please ensure that you make a record at the time when the annoyance occurs, or as soon afterwards as is reasonably practicable. The information provided maybe used as evidence in court.

Provision within the act enables you to go direct to a magistrate's court should you so wish to do so.

Form completed by:

Source of the nuisance:

Case Officer:

Date:

The following is an example of how you should complete your records. These are the kind of details we need to know:

DATE	TIME		DESCRIPTION			INDOOR	OUTDOOR	REMARKS – Describe nuisance & how it affects you
	From	To	Severe	Moderate	Slight			
								ODOUR
04/02/04	12:10	14:30	✓				✓	Strong odour (Sewage) could smell it in the garden
05/02/04	15:00	15:15			✓	✓		Slight odour, noticed in the lounge
06/02/04	09:05	10:00		✓		✓		Moderate odour, could smell it in the bedroom
								SMOKE
29/06/04	13:30	14:00		✓			✓	Smoke (very dark) drifting over back garden
01/07/04	15:15	17:15	✓			✓		Smoke got into the house, could smell it for over 2 hours
02/07/04	09:55	10:45	✓				✓	Smoke covering back garden

