

SOUTH HOLLAND DISTRICT COUNCIL

LOCAL DEVELOPMENT SCHEME 2007-2010

April 2007



PREFACE

The Council's first Local Development Scheme (LDS) was brought into effect in April 2005, in accordance with the requirements of the Planning & Compulsory Purchase Act 2004. This document represents the second revision to the approved LDS. On the first occasion revision was necessitated by delays that occurred during the preparation of the Local Plan, resulting in a number of 'milestones' contained in the LDS not being met. This second revision has been necessary for two principal reasons:

- the impact on the work programme resulting from two of the three full-time planning policy officer posts being vacant for over six months from August 2006 to late February 2007; and
- a letter from the Government Office for the East Midlands (GOEM) in December 2006 requesting that every local planning authority reassesses its LDS in the light of its Annual Monitoring Report (AMR), the publication of the Government's new Planning Policy Statement on 'Housing' (PPS3), and the need to ensure that it is realistic both in terms of the nature and number of documents proposed and the timescales proposed to prepare and submit them.

The Council submitted its second AMR to the Secretary of State in December 2006. This noted that the South Holland Local Plan was formally adopted on 18 July 2006. In terms of the approved first revision of the LDS, the AMR noted that some minor slippage had occurred in respect of the preparation of the Statement of Community Involvement (SCI) and the Open Space Supplementary Planning Document (SPD).

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1.0 Introduction

- 1.1 The Planning & Compulsory Purchase Act 2004 requires that every local planning authority should prepare and maintain a scheme to be known as its Local Development Scheme (LDS). The purpose of the LDS is to provide a public statement of the local planning authority's three-year rolling programme for the production of documents that will comprise its Local Development Framework (LDF).
- 1.2 The new Planning Act identifies a number of revisions to the planning process and in particular a new approach to the preparation of 'development plans'. The system of structure and local plans is to be replaced at the local level with the requirement for each local planning authority to produce an LDF. At the strategic level, the Regional Planning Body is required to prepare a Regional Spatial Strategy (RSS), which will replace Regional Planning Guidance (RPG). It is intended that the LDF, together with the RSS will provide the essential framework for planning in a local authority's area. The new system is intended to make the process of plan making a more streamlined and efficient one.
- 1.3 The LDF will be comprised of a number of local development documents (LDDs), which collectively will deliver the spatial planning strategy for a local authority's area, the LDS and also a statement of community involvement (SCI) and an annual monitoring report (AMR). Over time, the South Holland LDF will replace the current Local Plan. The documents in the LDF must be prepared in general conformity with the emerging provisions of the Regional Spatial Strategy for the East Midlands, which covers the period up to 2026.
- 1.4 The LDS is basically a project plan covering the next 3 years, and will be a living document that can be updated and amended annually. This updated LDS for South Holland District Council covers the three-year period from 1st April 2007 to 31st March 2010 and sets out details of the documents whose preparation will be given priority during this period.

2.0 Links with other strategies and programmes

- 2.1 The LDF will be prepared to ensure consistency and close integration with the South Holland Community Plan (2003) and the Council's Corporate Plan (2007-2010), Consultation Strategy and Guidelines (2004), Communications and Marketing Strategy (2004-2007), Housing Strategy (2006-11) and Economic Development Strategy (2006-2009). All these documents share a common vision and the LDF will reflect their key issues and priorities where appropriate. The provisions of the Local Transport Plan, Regional Spatial Strategy and other relevant strategies and programmes at local, regional and national levels will also be taken into account.
- 2.2 The South Holland Community Plan's vision is 'To develop and promote South Holland as a thriving, living and working rural community. The actions and targets within the plan have been put together by the Local Strategic Partnership, known as the Rural Action Zone (RAZ), a strategic alliance of major organisations within the District, following extensive consultation with local people. Stemming from

this Plan is the latest Action Plan which covers the period 2006-09. It contains a number of priorities which are set out under the following 5 theme headings:

- Economic Development and Regeneration,
- Health,
- Learning,
- Sustainable Communities, and
- Thriving and Safe Communities.

2.3 The Corporate Plan reiterates the vision set out in the South Holland Community Plan. To help deliver this vision, the Council's corporate priorities for 2007-2010 are to:

- develop more affordable housing;
- take care of our villages and towns;
- develop secure and diverse employment;
- provide improved leisure facilities;
- improve access to services; and
- promote democratic community leadership.

2.4 Both of these documents can be viewed on the Council's website: www.sholland.gov.uk

3.0 Purpose and content

3.1 This LDS illustrates in detail how South Holland District Council intends to progress preparation of its LDF over the three-year period 2007-2010. It also indicates, in general terms, what future work is proposed beyond this three-year period.

3.2 Its principal purposes are:

- to provide the starting point for the local community to identify the Council's planning policy documents for the District, and set out the documents that will make up the current *development plan* for South Holland;
- to set out the programme for the preparation of LDDs over the three-year period, including timetables indicating when the various stages in the preparation of each particular LDD will be carried out; and
- to set out a timetable for the monitoring and, where appropriate, review of the LDDs once they have been produced.

3.3 The Government's Planning Policy Statement 12 entitled 'Local Development Frameworks' (PPS12) indicates that the LDS should specify:

- a brief description of each LDD, its content and geographic area;
- which LDDs will be development plan documents (DPDs) and , consequently, which will be supplementary planning documents (SPDs) ;
- which policies of saved development plans will be replaced by LDDs and which will be saved;

- which, if any, LDDs are to be prepared on a joint basis with one of more local planning authorities;
 - the timetable for preparation of LDDs and key milestones;
 - which supplementary planning guidance (SPG) supports saved policies as well as SPG to be replaced by SPDs;
 - other SPG which will continue to be used as a material consideration in determining planning applications; and
 - how progress against the LDS will be monitored, and the approach to reviewing the LDS.
- 3.4 Some of the LDDs will follow full statutory processes and will form part of the development plan for the area. These will be known as development plan documents (DPDs). These documents will be subject to the process of independent examination by an inspector appointed by the Secretary of State (for Communities and Local Government). The conclusions reached by the inspector will be binding, and therefore the Council must incorporate any changes required by the inspector and then adopt the DPD.
- 3.5 The process for preparing a SPD is similar to the process for preparing a DPD but simplified. In particular, there is no requirement for a SPD to be subject to independent examination.
- 3.6 The Government has highlighted the potential for two or more local authorities to work together in preparing a joint LDD where it would be of mutual benefit. At the present time it is not considered that the circumstances of South Holland District lend themselves to this possibility. However, the situation will be regularly reviewed, and the Council will continue to practise effective communication with its neighbouring authorities and with the County Council and Regional Planning Body in the preparation of its LDDs.

4.0 Saved policies and transitional arrangements

- 4.1 Under the Government's transitional arrangements for moving from the old to the new system of plan-making, the policies in the adopted Local Plan (2006), covering the period to 2021, are automatically saved for a period of 3 years from adoption (i.e. until July 2009), or, if approved by the Secretary of State, for a longer period until replaced by new-style DPDs as part of the LDF. In effect, the Local Plan has become part of the Council's LDF. Consequently, this LDS reflects this process as well as indicating how the Council intends to approach the initial stages of preparing LDDs under the new system.
- 4.2 Appendix 1 to this document sets out the policies of the current Local Plan that will be taken forward under the transitional arrangements.
- 4.4 In preparing the current Local Plan regard was had to Government guidance on how to produce LDDs under the new Planning Act. Consequently, a 'core policy' approach was adopted in preparing the 're-deposit' version of the Local Plan. It is considered that this approach will enable the Council to undertake a smooth transition from the old system of plan-making to the new.

- 4.4 The Lincolnshire Structure Plan will also be saved for at least 3 years following its adoption in September 2006, unless during that period its policies are replaced in whole or part by a new Regional Spatial Strategy.
- 4.5 Following the completion of a partial review of the Regional Planning Guidance for the East Midlands (RPG8) after the commencement of the new legislation, RPG8 effectively became RSS8 in May 2005, and therefore part of the development plan for the District. A subsequent comprehensive review of RSS8 resulted in the publication of a draft RSS for consultation in September. This will be the subject of an independent 'examination in public' commencing in May, 2007.
- 4.6 A key change under the new planning system is the status applied to supplementary planning documents (SPDs) compared with the previous mechanism of supplementary planning guidance (SPG). Under the new system the preparation of SPDs must be informed by rigorous procedures of community involvement and should, therefore, be given greater weight in the determination of planning applications compared with SPG. Existing SPG cannot be saved under the new system but the SPGs listed in Appendix 1 will continue to be material considerations until such time as they are formally replaced. By LDDs. The relevant saved policy for each SPG has also been identified.
- 4.7 In view of the above comments, the development plan for South Holland **currently** comprises:
- the South Holland Local Plan (adopted July, 2006) prepared by the District Council;
 - the Lincolnshire Structure Plan (adopted September, 2006) prepared by Lincolnshire County Council ;
 - the Lincolnshire Minerals Local Plan (adopted February, 1991) prepared by Lincolnshire County Council ;
 - the Lincolnshire Waste Local Plan (adopted May, 2006) prepared by Lincolnshire County Council; and
 - the Regional Spatial Strategy for the East Midlands (approved May, 2005) prepared by the East Midlands Regional Assembly.
- 4.8 Under the new plan-making system the statutory development plan for the District will eventually comprise:
- the Regional Spatial Strategy for the East Midlands (RSS8) prepared by the East Midlands Regional Assembly;
 - Minerals and Waste DPDs prepared by Lincolnshire County Council; and
 - DPDs prepared by the District Council.
- 4.9 Together these documents will form the basis on which all planning decisions relating to South Holland are made. The Council is a key stakeholder in the preparation and review of the RSS, together with all other local planning authorities in the East Midlands. It is a statutory requirement that all DPDs must be prepared in general conformity with the RSS.

5.0 The South Holland LDF

- 5.1 As previously indicated, over time the LDF will replace the saved policies in the Local Plan. The LDF should attempt to give an effective spatial expression to those elements of the Community Plan which relate to the development and use of land and other relevant strategies and programmes. This should be coupled with a local interpretation of the requirements of RSS8 and national planning policies.
- 5.2 Between the adoption of the South Holland Local Plan in July, 2006 and the preparation of this LDS, the limited staffing resources available to work on the LDF enabled the Council **to adopt its Statement of Community Involvement (SCI) in December, 2006**. This sets out the standards to be achieved by the Council in involving the community in the preparation, alteration and continuing review of all LDDs and planning applications. It also sets out the Council's vision and strategy for community involvement and how this links with other community involvement initiatives, such as the Community Plan. The SCI will be monitored and kept up to date via the Council's Annual Monitoring Report (AMR).
- 5.3 In December, 2006, the Council published its second AMR. The principal functions of the AMR are to assess :
- progress in achieving the programme of LDD production set out in the LDS;
 - the extent to which any saved policies and policies in LDDs are being successful in meeting national, regional and local policy targets; and
 - the need to revise or replace policies or proposals through new or revised LDDs.
- 5.4 The AMR must be based upon the period 1st April – 31st March and submitted to the Secretary of State no later than the end of the following December.
- 5.5 Over the next three years or so, it is intended, having regard to the staffing and other resources available, that the Council's LDF will gradually build up to comprise the following LDDs and other documents:
- **SCI**
 - **AMR**
 - **Core Strategy DPD**

The Core Strategy DPD will be the principal document in the LDF. It will contain the Council's spatial vision and strategic objectives for South Holland; a spatial strategy and core policies for delivering the vision and objectives; and a monitoring and implementation framework with clear objectives for achieving delivery. In addition, it will contain a number of generic development control policies, against which planning applications for the development and use of land and buildings will be considered. It will be prepared so as to be in general

conformity with RSS8 and will have regard to the Community Plan. All subsequent DPDs and SPDs must be in conformity with it.

- **Proposals Map**

The adopted proposals map will express geographically the adopted development plan policies of the Council. It can only be changed as a result of a DPD being adopted.

- **Site-Specific Allocations DPD**

The Site-Specific Allocations DPD will identify sites allocated for specific uses that will help to deliver the spatial strategy set out in the Core Strategy DPD. It may also set out the policies relating to the delivery of the site-specific allocations.

- **Open Space SPD**

The Open Space SPD is currently being prepared. It will provide further guidance in relation to the saved Local Plan Policy HS11: *Open space in new residential developments*.

- **Affordable Housing SPD**

The Affordable Housing SPD is currently being prepared. It will provide further guidance in relation to the saved Local Plan Policies HS8: *Affordable Housing* and HS9: *Rural Exceptions*.

- **Holland Park Development Brief SPD**

The Holland Park Development Brief SPD is currently being prepared. It will provide detailed guidance on the future development of the 'Holland Park' housing allocation contained in the saved Local Plan Policy HS3: *New Housing Allocations*.

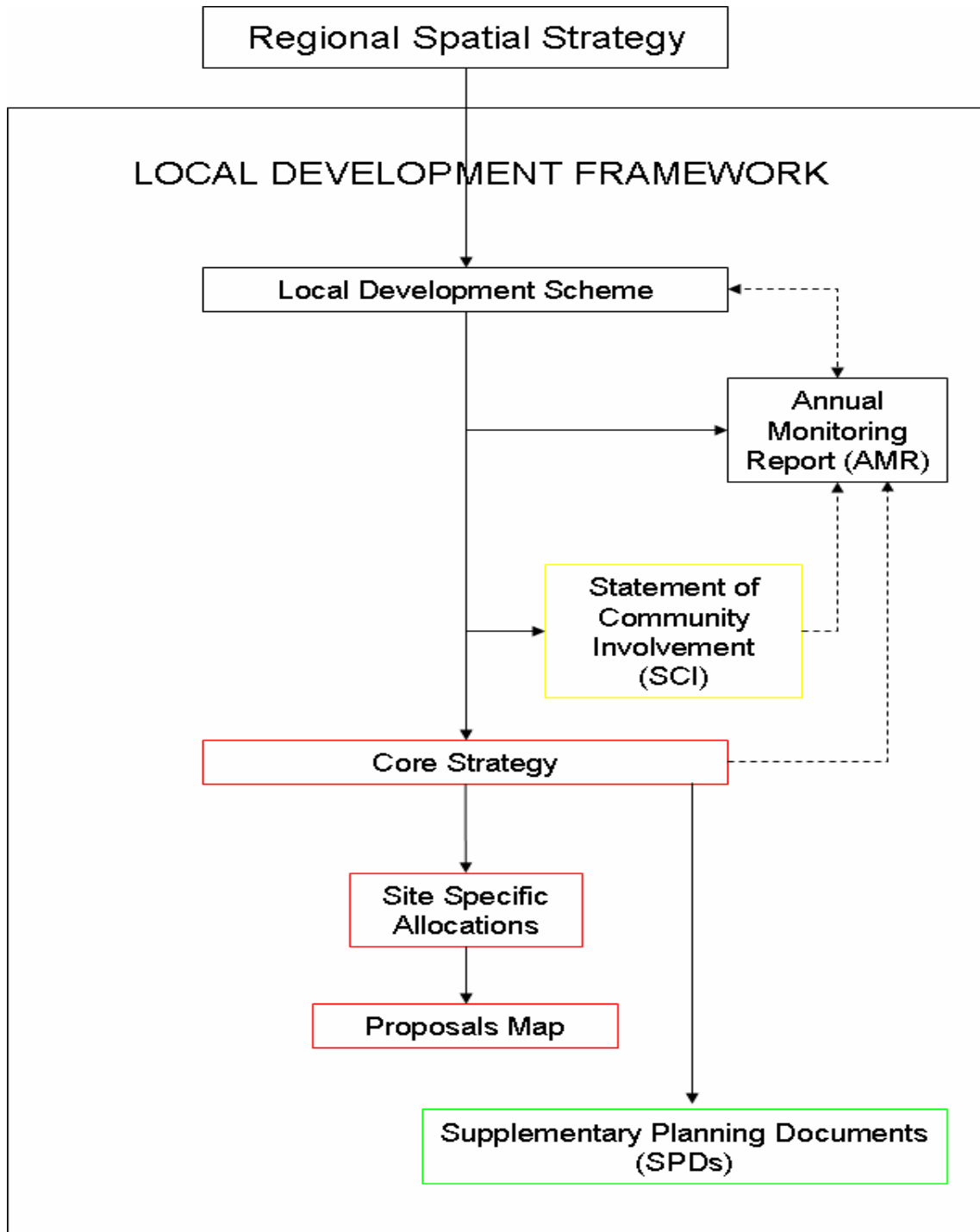
- **Land to the west of Holbeach Development Brief SPD**

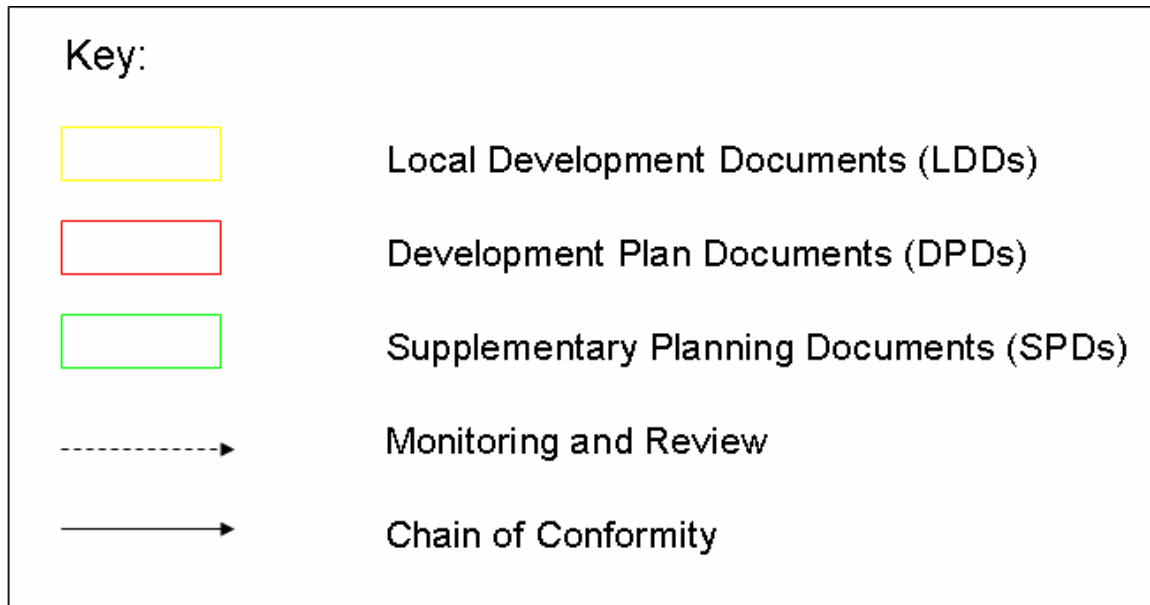
The Land to the west of Holbeach Development Brief SPD will provide detailed guidance on the future development of the 'Adjacent A151' housing allocation contained in the saved Local Plan Policy HS3: *New Housing Allocations*.

5.6 More detailed information on the DPDs and SPDs featured above is set out in Appendix 3: LDD Profiles. In addition, this information is set out in a tabular format in Appendix 4: Schedule of LDDs.

5.7 Figure 1 sets out the relationship between the LDDs.

Figure 1: LDF Structure and relationship between LDDs





6.0 Resources and management structure

- 6.1 The progression of the LDF for South Holland has been recognised corporately as a high priority. This has informed prioritisation of work on it through the Planning and Development Service Business Plan.
- 6.2 Project management will be undertaken by the Planning Policy Team Leader as supervised by the Head of Planning and Development.
- 6.3 In addition to the normal budgets relating to the maintenance and work of the Planning Policy Team, there are a number of specific cost areas relating to development plan production. These cost areas are met from a separate budget and the main ones are:
- external expert advice to assist in policy development;
 - printing of the plan documentation at key stages;
 - advertising and other publicity and consultation costs at key stages;
 - the Planning Inspectorate fees for the independent examination;
 - legal representation to lead the Council's case at examination; and
 - appointment of a programme officer to assist the inspector at examination.
- 6.4 It is likely that the costs of external expert advice, together with consultation-related costs, will be higher for the LDF than for the Local Plan, given the emphasis on having a firm evidence base and the need for sustainability appraisal and community involvement throughout the preparation of documents. This is particularly important in respect of achieving 'sound' DPDs. However, examination-related costs could well be lower than for the Local Plan if early and extensive community involvement in the process results in fewer objections to

- the submitted DPDs; and also given the Government's encouragement of less adversarial examinations, which is expected to result in fewer instances of legal representation.
- 6.5 At the present time, there are four full-time staff engaged in mainstream planning policy activity: the Planning Policy Team Leader (who reports to the Head of Planning and Development), 2 Planning Policy Officers and a Technical Assistant. The Planning Policy Team Leader is also responsible for a Nature Conservation Officer and shares a Planning Assistant and a Clerical Assistant with other teams in the Planning and Development Department.
- 6.6 The Planning Policy Team also works closely with officers from other Council departments to ensure a corporate approach and integration between strategies.
- 6.7 Where necessary external consultants will be used to supplement internal resources and to provide certain expertise in the production of some technical documents. Joint working with neighbouring authorities will also be undertaken in appropriate circumstances.
- 6.8 Decision making on the LDF is by the Cabinet and by the Full Council where necessary. A member-officer Local Development Framework Working Party will assist in formulating planning policies and proposals for consideration by the Cabinet.

7.0 Evidence base

- 7.1 A wide range of evidence will be gathered to inform the preparation of the various LDDs. This will include technical studies undertaken by consultants and other organisations, in-house research and the views of local interest groups obtained through consultation exercises. In addition, the Council has received a number of representations promoting sites for development following the adoption of the Local Plan.
- 7.2 The principal technical studies which will inform the preparation of LDDs and the expected timetables for their completion and, where appropriate, updating are shown in the following table. The need for additional evidence will be reviewed on a regular basis.

Table 1: Technical Studies

Study	Date/ Target date of completion	Future Update
Urban Housing Capacity Study	Completed April 2006	2007
Housing Land Availability Statement	Completed April 2007	Annually
Sub-Regional Housing Market Assessment (including local needs assessment)	November 2007	N/A
Gypsy and Traveller Needs Assessment	Completed 2006	N/A
District-wide Employment Land Review	2007	N/A
District-wide Retail and Commercial Leisure Study	July 2007	
Leisure Options Consultation	2007	N/A

Migrant Workers Study	Completed 2006	N/A
Open Space Survey	Completed 2004	N/A
Green Space Audit	August 2007	N/A
District-wide Play Strategy	September 2007	N/A
Strategic Flood Risk Assessment	2007	N/A
Settlement Services and Facilities Study (excluding Spalding)	2007	Annually
Migrant Workers Study	2006	N/A
Strategic Landscape Capacity Study (in relation to wind turbine locations)	Completed 2003	N/A
Landscape Character Assessment	2007	N/A
Spalding town masterplan exercise	Completed April 2007	N/A

8.0 Sustainability appraisal (SA) and strategic environmental assessment (SEA)

8.1 Section 39 of the Planning and Compulsory Purchase Act 2004 requires LDDs to be prepared with a view to contributing to the achievement of 'sustainable development'. In addition, local planning authorities are required by European law to undertake formal strategic environmental assessment of certain plans and programmes which are likely to have significant effects on the environment (the 'Strategic Environmental Assessment Directive'). In order to address these matters, legislation requires that the preparation of LDDs is subject to the process of *sustainability appraisal*. Sustainability appraisal is a systematic and iterative process, incorporating the requirements of the Strategic Environmental Assessment Directive. Its main purpose is to appraise the economic, environmental and social effects of plan strategies and policies, from the outset of the preparation process, so that decisions can be made that accord with the aims of sustainable development.

8.2 The SA will be undertaken as an integral part of the preparation of each LDD. The findings of the appraisal will be detailed in a report and will be subject to public consultation before being submitted to the Secretary of State, alongside the relevant LDD.

9.0 Risk assessment and contingency planning

9.1 The main areas of risk and uncertainty which could affect the delivery of the LDS, and the Council's outline response to each, are as follows:

- *Progress in the production of the emerging Regional Spatial Strategy (RSS) which is important in providing a strategic context for policies and proposals for South Holland*

Response: The Council will participate in the process of preparing the RSS, aiming to play its part in an efficient manner and to support the timetable for the production of the document. If there is a significant delay to the finalisation of the RSS, the Council will, wherever appropriate, proceed with LDD preparation on the basis of the best available strategic information.

- *The capacity of other agencies and organisations, which contribute to the preparation of LDDs, to cope with demand from a number of local planning authorities*
Response: Wherever possible, the Council will give the relevant agencies and organisations early notice of the need for their input. It will also enter into a Service Level Agreement with the Planning Inspectorate (PINS).
- *Political commitment to achieving the LDS*
Response: There is currently a high level of political commitment to the progression of the LDF. The Council presently operates a member-officer Working Party to assist the preparation of the LDF.
- *Commitment to implementation from other key agencies*
Response: The Council is examining the relationship of the LDF to other strategies and programmes, both internal and external to the organisation, to see how they should and could inform each other. Through implementation of the SCI, a range of methods to facilitate the involvement of a wide variety of stakeholders will be utilised.
- *Soundness of the DPDs and potential for legal challenge*
Response: The Council will work with the Government Office for the East Midlands (GOEM) throughout the process of document preparation, and will seek to ensure consistency with national planning policy and general conformity with the emerging RSS. Attention will also be paid to ensuring the assembly of a robust evidence base, that legal requirements are followed and that stakeholder and community involvement is well audited.
- *Staff resource including capacity, range of experience and turnover*
Response: The Council has a dedicated Planning Policy Team, currently fully staffed. However, it will also examine how resources within the wider Planning and Development Service and from elsewhere in the authority can assist by bringing additional knowledge and expertise to the preparation of documents. Use will also be made of external consultants in respect of specific areas of expertise.
- *Financial resources*
Response: Projections of expenditure on the LDF for future years have been made as part of the budget preparation process. These projections will be monitored and reviewed at least annually.
- *General slippage in progress*
Response: As intended by Government, the preparation of the Annual Monitoring Report will be used to monitor progress on achieving the LDD milestones set out in the LDS and, where necessary, to propose revision to the LDS.

Appendix 1: Schedule of saved policies and valid guidance

This section identifies the policies in the Council's Local Plan that are to be saved, and guidance that remains valid as a material consideration. The Government's 'Companion Guide to PPS12' suggests that the Council should identify which 'saved policies' are to be replaced, deleted or merged over the period of the LDS. In deciding which saved policies will be replaced, deleted or merged the Council has applied the following criteria, namely:

- does the policy reflect the most up-to-date national and regional policy guidance;
- is the policy still required; and
- have there been difficulties in implementing the policy?

The following table sets out how the policies of the Local Plan may be incorporated into the Core Strategy DPD, either as 'core' policies or 'generic development control' policies. All the policies of the Local Plan are shown in this table. This breakdown is only intended as a guide and will need to be revisited in future reviews of the LDS. The new system will allow existing policies to be rationalised in order to avoid repetition. The annual review of the LDS will identify which saved policies have been replaced or have become redundant.

Table 2: Incorporation of saved policies into the Core Strategy DPD

Core Strategy DPD	Local Plan Chapter	Saved Policy
Core Policies	Core Strategic and General Policies	SG1 - 5, SG7 – 9, SG14, SG18
	Housing	HS1 - HS3
	Economy	EC1, EC5, EC13 and EC14
Generic Development Control Policies	Core Strategic and General Policies	SG6, SG11 – 13, SG15 – 17, SG19 – 23
	Housing	HS4, HS6 – 9, HS11 - 19
	Economy	EC2 – EC4, EC7 – EC12
	Conservation and Enhancement of the Environment	EN1 - 12
	Leisure, Recreation and Tourism	LT1 – 4, LT5, LT7, LT8
	Transport and Communication	TC1 – TC4

Supplementary planning guidance (SPG)

Under the old development plans system, the Council adopted a number of non-statutory 'supplementary planning guidance' documents (SPG) dealing with a variety of topics (e.g. wind energy, affordable housing and open space) which were material considerations in terms of determining planning applications. Under the new planning system it is not possible to transfer SPG automatically into SPD; however, if SPG is linked to saved Local Plan policies then it can be regarded as a material consideration in the determination of planning applications until it is withdrawn, replaced by SPDs or the

saved policies are replaced by new DPDs. Since none of the Council's SPG relates to the saved Local Plan policies, it is not appropriate to list such documents in this LDS.

Appendix 2: Timetable for Production of Documents

The following chart sets out timescales and key milestones in the production of each document.

Year	2007/08												2008/09												2009/10														
Quarter	Q1			Q2			Q3			Q4			Q1			Q2			Q3			Q4																	
Month	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M			
Adopted Local Plan - 3 year period of saved policies.			1									1												1															
Adopted SCI - subject to annual monitoring and review	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
Core Strategy DPD - including generic DC policies	2				2					2	3	3	4		4								7	7					8		9	9					10		
Proposals Map																							7	7					8		9	9					10		
Site Specific Allocations DPD																									2			2			2	3			4				
Open Space SPD			11																																				
Affordable Housing SPD		5		6	4		11																																
Holland Park Development Brief SPD		5		6	4		11																																
Land to West of Holbeach Development Brief SPD											5		6	4		11																							
Annual Monitoring Report (AMR)								12																														12	

Key:

1	Saved Policies	5	Preparation of draft SPD	9	Examination meeting
2	Preparation of preferred options	6	Public preparation on draft SPD	10	Receive Binding Inspector's Report
3	Public participation on preferred options & formal SA report	7	Submission of DPD & SA report to SoS	11	Adoption and Publication
4	Consideration of representations	8	Pre-examination meeting	12	Submission of AMR

	<ul style="list-style-type: none"> • Pre-examination consideration of representations • Pre-examination meeting • Examination period • Receipt of binding Inspector's report • Adoption, including revised proposals map 	<ul style="list-style-type: none"> • April - June 2009 • July 2009 • September - October 2009 • March 2010 • April 2010
Production	<ul style="list-style-type: none"> • Lead Organisation • Resources • Community and stakeholder involvement 	<ul style="list-style-type: none"> • Planning Policy Team will lead the production of this document • Production will be undertaken using existing in-house resources and, in the case of some of the evidence gathering, external consultants • This is outlined in the SCI
Post production	<ul style="list-style-type: none"> • Monitoring and review mechanisms 	<ul style="list-style-type: none"> • Document will be assessed via the AMR and evidence-base work identified in Section 7 of the LDS

Profile for Site Specific Allocations DPD

Site Specific Allocations DPD		
Document Details	<ul style="list-style-type: none"> • Role and Subject • Geographic Coverage • DPD/SPD • Chain of Conformity 	<ul style="list-style-type: none"> • Document will provide site specific policies for housing, employment, retail and other types of development proposal • District-wide • DPD • To conform with Core Strategy
Timetable	<ul style="list-style-type: none"> • Commencement of DPD preparation process • Preparation of issues/options, preferred options and sustainability appraisal report • Public participation on preferred options and 	<ul style="list-style-type: none"> • April 2009 • April-October 2009 • November-December 2009

	<p>sustainability appraisal report</p> <ul style="list-style-type: none"> • Consideration of representations and discussions with stakeholders and the community • Preparation of submission DPD and any amendments to sustainability appraisal report • Submission to SOS • Consultation period on DPD and sustainability appraisal report • Pre-examination consideration of representations • Pre-examination meeting • Examination period • Receipt of binding Inspectors report • Adoption, including revised proposals map 	<ul style="list-style-type: none"> • January-May 2010 • June-August 2010 • September 2010 • September-October 2010 • November 2010 – January 2011 • February 2009 • April - May 2011 • October 2011 • November 2011
Production	<ul style="list-style-type: none"> • Lead Organisation • Resources • Community and stakeholder involvement 	<ul style="list-style-type: none"> • Planning Policy Team will lead the production of this document • Production will be undertaken using existing in-house resources • This is outlined in the SCI
Post production	<ul style="list-style-type: none"> • Monitoring and review mechanisms 	<ul style="list-style-type: none"> • Document will be assessed via the AMR and evidence-base work identified in Section 7 of the LDS

Profile for Open Space SPD

Open Space SPD		
Document Details	<ul style="list-style-type: none"> • Role and Subject • Geographic Coverage • DPD/SPD/LDD • Chain of Conformity 	<ul style="list-style-type: none"> • Document providing further guidance in relation to the provision of open space in new housing developments. • District-wide • SPD • To conform with the Local Plan
Timetable	<ul style="list-style-type: none"> • Preparation of draft and sustainability appraisal report • SPD and sustainability appraisal report issued for public participation • Consideration of representations • Adoption and Publication 	<ul style="list-style-type: none"> • March – August 2006 • October 2006 • November - December 2006 • June 2007
Production	<ul style="list-style-type: none"> • Lead Organisation • Resources • Community and stakeholder involvement 	<ul style="list-style-type: none"> • Planning Policy Team will lead the production of this document • Production will be undertaken utilising existing in-house resources • This is outlined in the SCI
Post production	<ul style="list-style-type: none"> • Monitoring and review mechanisms 	<ul style="list-style-type: none"> • Document will be assessed via the AMR and evidence base work identified in Section 7 of LDS.

Profile for Affordable Housing SPD

Affordable Housing SPD		
Document Details	<ul style="list-style-type: none"> • Role and Subject • Geographic Coverage • DPD/SPD • Chain of Conformity 	<ul style="list-style-type: none"> • Document providing further guidance for affordable housing provision across the District. • District-wide • SPD • To conform with the Local Plan
Timetable	<ul style="list-style-type: none"> • Preparation of draft and 	<ul style="list-style-type: none"> • January - June 2007

	<p>sustainability appraisal report</p> <ul style="list-style-type: none"> • SPD and sustainability appraisal report issued for public participation • Consideration of representations • Adoption and Publication 	<ul style="list-style-type: none"> • July 2007 • August - October 2007 • November 2007
Production	<ul style="list-style-type: none"> • Lead Organisation • Resources • Community and stakeholder involvement 	<ul style="list-style-type: none"> • Housing Strategy Team will lead the production of this document • Production will be undertaken using existing in-house resources • This is outlined in the SCI
Post production	<ul style="list-style-type: none"> • Monitoring and review mechanisms 	<ul style="list-style-type: none"> • Document will be assessed via the AMR and evidence-base work identified in Section 7 of the LDS.

Profile for Holland Park Development Brief SPD

Holland Park, Spalding Development Brief SPD		
Document Details	<ul style="list-style-type: none"> • Role and Subject • Geographic Coverage • DPD/SPD • Chain of Conformity 	<ul style="list-style-type: none"> • Document providing detailed guidance on the future development of the Holland Park housing allocation contained in the South Holland Local Plan • Spalding • SPD • To conform with the Local Plan
Timetable	<ul style="list-style-type: none"> • Preparation of draft and sustainability appraisal report • SPD and sustainability appraisal report issued for public participation • Consideration of representations • Adoption and Publication 	<ul style="list-style-type: none"> • August 2006 – July 2007 • August 2007 • September – November 2007 • December 2007
Production	<ul style="list-style-type: none"> • Lead Organisation • Resources 	<ul style="list-style-type: none"> • Planning Policy Team will lead the production of this document

	<ul style="list-style-type: none"> • Community and stakeholder involvement 	<ul style="list-style-type: none"> • Production will be undertaken using an external consultant • This is outlined in the SCI
Post production	<ul style="list-style-type: none"> • Monitoring and review mechanisms 	<ul style="list-style-type: none"> • Document will be assessed via the AMR and evidence-base work identified in Section 7 of the LDS

Profile for Land to the west of Holbeach Development Brief SPD

Land to the west of Holbeach Development Brief SPD		
Document Details	<ul style="list-style-type: none"> • Role and Subject • Geographic Coverage • DPD/SPD • Chain of Conformity 	<ul style="list-style-type: none"> • Document providing detailed guidance on the future development of the Holbeach (adjacent A151) housing allocation contained in the South Holland Local Plan • Holbeach • SPD • To conform with Local Plan
Timetable	<ul style="list-style-type: none"> • Preparation of draft and sustainability appraisal report • SPD and sustainability appraisal report issued for public participation • Consideration of representations • Adoption and Publication 	<ul style="list-style-type: none"> • January - April 2008 • May 2008 • June - August 2008 • September 2008
Production	<ul style="list-style-type: none"> • Lead Organisation • Resources • Community and stakeholder involvement 	<ul style="list-style-type: none"> • Planning Policy Team will lead the production of this document • Production will be undertaken using existing in-house resources • This is outlined in the SCI
Post production	<ul style="list-style-type: none"> • Monitoring and review mechanisms 	<ul style="list-style-type: none"> • Document will be assessed via the AMR and evidence-base work identified in Section 7 of the LDS

Appendix 4: Schedule of LDDs

The following schedule identifies each LDD, its role and position in the chain of conformity. It also includes details on the SCI.

Document Title	Status	Brief Description	Geographical Coverage	Chain of Conformity	Date for pre-submission consultation	Date for public participation on preferred options (DPD), draft (SPD) and sustainability appraisal report	Date for Submission to SOS	Date for Examination	Actual/ Proposed date for adoption
Statement of Community Involvement	N/A	Sets out the standards to be achieved in involving the community in the preparation, alteration and continuing review of all LDDs and planning applications.	District-wide	N/A	N/A	N/A	April 2006	June-July 2006	Adopted December 2006
Core Strategy	DPD	Sets out the vision, objectives and strategy for guiding the spatial planning of South Holland, and the strategic policies for delivering that vision. It also includes generic development control policies.	District-wide	Needs to be consistent with national planning policy and in general conformity with the RSS. Needs to have had regard to the Council's community strategy and any other relevant plans and strategies relating to the area or adjoining areas.	April 2007 – February 2008	March - April 2008	February 2009	September-October 2009	April 2010
Proposals Map	DPD	Identifies areas of protection; and illustrates locations and identifies sites for particular land use and development proposals included in any adopted DPD, and sets out the areas to which specific policies apply.	District-wide	Needs to conform with all adopted DPDs, including those relating to minerals and waste matters	N/A	N/A	February 2009	September-October 2009	April 2010
Site Specific Allocations	DPD	Sets out site-specific policies and proposals.	District-wide	Needs to conform with the Core Strategy DPD. Needs to be consistent with national planning policy and in general	April – October 2009	November – December 2009	September 2010	April – May 2011	November 2011

				conformity with the RSS.					
Open Space	SPD	Provides further guidance on the provision of open space in new housing developments.	District-wide	To conform with saved Local Plan Policy.	N/A	October 2006	N/A	N/A	June 2007
Affordable Housing	SPD	Provides further guidance on the provision of new affordable housing.	District-wide	To conform with saved Local Plan Policies.	N/A	July 2007	N/A	N/A	November 2007
Holland Park, Spalding Development Brief	SPD	Provides detailed guidance on the future development of this housing allocation.	Spalding	To conform with saved Local Plan Policy.	N/A	August 2007	N/A	N/A	December 2007
Land to the west of Holbeach Development Brief	SPD	Provides detailed guidance on the future development of this housing allocation.	Holbeach	To conform with saved Local Plan Policy.	N/A	May 2008	N/A	N/A	September 2008

Appendix 5: Glossary of terms

Annual monitoring report (AMR): Local planning authorities are required to produce an AMR to assess how their development plan policies are performing against their relevant targets and what action is required if targets are not being met. Any changes will be brought forward through a revised local development scheme.

Development plan document (DPD): These documents are statutory local development documents that the local planning authority must prepare. These will include the core strategy, site specific allocations and policies, area action plans (where needed) and the proposals map.

Government Office for the East Midlands (GOEM): Includes the regional representation of the Department of Communities and Local Government (DCLG).

Lincolnshire County Council (LCC): Responsible for the production of the County Structure Plan.

Local development framework (LDF): The LDF will contain a portfolio of local development documents which provide a local planning authority's policies for meeting the economic, environmental and social aims of its area where this affects the development and use of land.

Local development document (LDD): Documents that together make up the local development framework and comprise development plan documents, supplementary planning documents, the local development scheme, the annual monitoring report and the statement of community involvement.

Local development scheme (LDS): A statement setting out how a local planning authority will develop its local development framework over a 3-year period.

Local Plan: The South Holland Local Plan sets out detailed policies and proposals to guide the development and use of land in the District.

Planning Inspectorate (PINS): The Planning Inspectorate provides the services of an inspector to carry out independent examination of DPDs.

Planning policy statements (PPSs): These are Government statements of national policy on different aspects of planning, which will replace the existing system of planning policy guidance notes (PPGs).

Regional Spatial Strategy (RSS): The RSS is prepared by the Regional Planning Body (in South Holland's case, the East Midlands Regional Assembly – EMRA), having regard to national planning policy, and provides a spatial framework to inform the preparation of LDDs.

Secretary of State (SoS): This is a reference to the Secretary of State for Communities and Local Government.

Statement of community involvement (SCI): This document sets out how the community and stakeholders will be involved in the preparation of the local development framework and the consideration of planning applications.

Supplementary planning document (SPD): This is a non-statutory LDD which expands or provides further detail to policies in a DPD.

Sustainability appraisal (SA): This is a process for appraising the economic, environmental and social effects of planning policies and proposals to ensure that they accord with the objectives of sustainable development, and also for incorporating the requirements of the European Union's Strategic Environmental Assessment Directive (which requires formal assessment of certain plans and programmes which are likely to have significant effects on the environment). It must form part of the preparation of all LDDs.

Appendix 6: Contact details:

For more information about any of the issues raised in this LDS please contact:

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