

## Slips & Trips - Checklist

This checklist has been designed as an aid to help you in assessing your slip, trip and fall hazards within your business.

Name of business:-	
Nature of business:-	
Address:-	
Name of person completing:-	Date:-

### Section 1

	Does your premise have:-	Yes	No
1	Floors that can become wet or slippery		
2	Trailing cables		
3	Pot holes / uneven floors		
4	Changing floor conditions due to business process		
5	Changes of floor level (steps/ramps)		

### Section 2

		Yes	No
1	Do you have unlit areas such as paths or yards		
2	May temporary work such as maintenance alterations introduce slipping, tripping or falling hazards		
3	Has any of your matting got curled edges and thread bare		
4	Do you use extension leads as a permanent solution to mains electric problems		

If answering 'yes' to any of the above you should look into introducing controls to reduce the risk of slip, trip and fall accidents. Listed below are a some examples.

### Section 3

	Have you any of the following controls in place:-	Yes	No
1	Handrails on sloping walkways / steps		
2	Adequate lighting inside & outside the premise		
3	Clean as you go procedure (which staff are all aware of & trained on)		
4	Fixed entrance matting is in good condition		
5	Warning signs / barriers available incase of spill / cleaning / poor flooring		
6	Routine maintenance system in place to monitor & maintain floor conditions		
7	System in place for staff to report poor conditions / practices		
8	Exchanged permanent extension leads for fixed sockets (where possible)		

### NOTE

This checklist is purely produced to start you thinking of what hazards / controls you have at the premise. The lists are **NOT** exhaustive and there maybe hazards / controls that have not been covered.

**THIS CHECKLIST IS NOT A RISK ASSESSMENT**

If you require further guidance please contact South Holland District Council, Safety & Environment Team to arrange an advisory visit with an officer.