

**BC4  
SAP / EPC / SBEM  
SUBMISSION FORM**



**Planning and  
Development Services**

Council Offices  
Priory Road  
Spalding  
Lincolnshire  
PE11 2XE

The Building Act 1984  
The Building Regulations 2010

*Please use block capitals*

Tel: 01775 761161  
Fax: 01775 762937

**ONE APPLICATION FORM PER SITE**

**1 Applicant's Details** (if applicable)  
Name: \_\_\_\_\_ Email: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Postcode: \_\_\_\_\_ Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

**2 Agent's Details** (if applicable)  
Name: \_\_\_\_\_ Email: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Postcode: \_\_\_\_\_ Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

**3 Location of building to which the work relates**  
Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Postcode: \_\_\_\_\_

**4 Proposed work**  
Description of Project: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
No. of storeys in building: \_\_\_\_\_

**5 Charges** (per property type)

Work Type	Description	Charge	VAT	Total
M01	SAP calculation, includes 'As Designed SAP', 'As Built SAP' and one EPC (see below for additional plots)			
M02	Additional EPC certificate per plot after SAP calculated for similar plots (see above) (each)			
M03	As built Ter/Der (if 'As Designed SAP' compiled by other agent, eg. Elmhurst)			
M04	EPC only (if 'As Designed' and 'As Built SAP' compiled by other agent, eg. Elmhurst) (per design)			
M05	RdSap (Reduced Detail SAP for HIPs) (each)			
M06	As designed SAP and EPC for conversion into flats and barn conversions (each conversion)			
M07	SAP 2002 and EPC			
<b>Total Charge</b>				



Certificate No. FS45914 Building Control Services

Name: \_\_\_\_\_ Signature: \_\_\_\_\_  
Date: \_\_\_\_\_