

Are you missing out?

Our contact details and opening times are:

Website: www.sholland.gov.uk
E-mail: info@sholland.gov.uk
Telephone: 01775 761161
Fax Number: 01775 711253
Address: South Holland District Council
Customer Services Team
Council Offices
Priory Road
Spalding
Lincs. PE11 2XE

Opening times: Weekdays from 8.30am to 5.15pm*

* Except Wednesdays when we open at 9.00am and Fridays when we close at 4.45pm.

This document can be made available in other formats on request - translation available.

Please telephone 01775 761161 and ask to speak to Customer Services.

Translation available

доступный перевод

Tłumaczenia dostępne

a tradução disponível

Could you
be paying less
Council Tax
or Rent?

Isn't it
time you
found out?



Council Tax Benefit could pay some or all of your Council Tax Bill if you are on a low income, even if you own your own home and whether or not you work. Other benefits that you may be receiving will NOT be affected by Council Tax Benefit. We will work out if you qualify for help by taking into account your individual circumstances.

This will include the amount of your council tax, your age, how much money you have coming in, your savings and if anyone lives with you.

It is in everyone's interests for you to claim the benefits you're entitled to - so don't miss out.

You could also get similar help with your Rent if you are a Tenant. This would be in the form of Housing Benefit. Tenants can claim for both Housing Benefit and Council Tax Benefit on the same claim form - they are worked out in very similar ways.

Please remember: at the time of making a claim for benefit (or when notifying us of a change if you already get benefit), the most important thing to do is to include all the proof or evidence that we ask for.

These documents should support the information entered in your claim form (or notification of change). If you give us everything we need at the start, we promise to give your claim priority and work out your correct benefit entitlement more quickly.

A separate leaflet, *The Magnificent 7*, is available on request and it lists the types of evidence needed when making a new claim.

Where can I find out more about Benefits?

For those over 60 and on a low income.

You may want to make a claim for Pension Credit by calling the Pension Service on telephone number 0800 99 1234. They will also help you make a claim for Council Tax Benefit (and, if relevant, Housing Benefit) at the same time.

Their website:

www.thepensionservice.gov.uk gives you more information about this.

For those of working age who have recently become unemployed.

You may want to make a claim for Jobseeker's Allowance by calling the Jobcentre Plus office on telephone number 0800 055 6688. They will also help you make a claim for Council Tax Benefit (and, if relevant, Housing Benefit) at the same time.

Their website:

www.jobcentreplus.gov.uk gives you more information about this.

For those who are working but have had their hours or pay reduced.

You may want to make a claim for Council Tax Benefit (and, if relevant, Housing Benefit) direct from us at South Holland District Council.

Please use the benefits calculator first, which is on our website: www.sholland.gov.uk, as this will give you a rough idea as to how much benefit you may be eligible for and help you decide if it is worthwhile making a claim.

For more information and a claim form, please contact our Customer Services Team on telephone number 01775 761161.

For those wondering what other benefits they may be entitled to.

You may want to get more information from www.direct.gov.uk which is the official government website for citizens (follow the link to money, tax and benefits).

Also you may want to contact your Citizens Advice Bureau - their advice line telephone number is 08444 994 199.